



**DISCLOSURE QUESTIONNAIRE FOR ADMISSION
TO**

THE TEACHER EDUCATION PROGRAM/TEACHER CANDIDACY

(Must be completed at time of entry into EDU 201 and/or first off-campus field experience. A second form must be completed prior to teacher candidacy.)

INSTRUCTIONS

The School of Education requires applicants for admission to programs leading to a certificate or license to teach, or requiring field placement, e.g. field experience, elementary and /or secondary methods, human relations practicum, or teacher candidacy to complete the following confidential Disclosure Questionnaire. The Disclosure Questionnaire is distributed by and returned to the Director of Teacher Education and is kept separately from your general WLC student file. They are viewed only by the School of Education. The School of Education Department may need to collect additional information to make their determination. Pertinent decisions and comments are recorded and placed into the student file.

Failure to complete the Disclosure Questionnaire, falsification or omission of information relevant to these questions constitutes the denial of admission or termination of admission if the falsification or omission is discovered after admission or placement.

An affirmative response to an item does not necessarily mean that a student is denied for admission, but is contacted to explain the circumstances leading to the affirmative response. In addition, the School of Education may request further information from appropriate sources. Consent to obtain this information is necessary to continue.

The School of Education takes the information provided/obtained into account in determining whether to admit the student to the program, to postpone admission, or to place special conditions on admission or to provide special accommodations.

In the event a student is denied admission to the program based on responses to the questions below, the student has the right to appeal that decision. Notice of appeal procedure is forwarded to the student in the event of a denial. A copy of the appeal procedure is also available from the office of the Dean of the College of Professional Studies and *WLC Student Handbook*.

INFORMATION

Name _____ (First) (M.I.) (Last)	Student ID _____
Previous Name (If Any) _____	SS # _____
Alias/Maiden _____	Birth date _____
Home Address _____ City _____ State _____ Zip _____	Ethnicity _____
Campus Address _____ Street Address	City _____ State _____ Zip _____

My signature hereon indicates my understanding that misrepresentation of factual information on this Disclosure Questionnaire is cause for denial or revocation of admission to the WLC School of Education, denial, termination or retraction of field experience or teacher candidacy placement, or denial or revocation of certification. I also hereby authorize WLC to conduct the necessary background check.

Student Signature Date

Please complete both pages and return to: Director of Teacher Education
Room G236
Wisconsin Lutheran College
8800 W. Bluemound Road
Milwaukee, WI 53226

File: Student Education File

DISCLOSURE QUESTIONNAIRE

Name _____ SSN _____ Date _____

Attach additional pages as necessary to fully respond to questions below.

		Dept. Initial
1. Have you ever had a teaching license? Has teaching licensure been denied/revoked/suspended in any state in the United States for reasons other than insufficient credits or courses? If "Yes," please describe situation: Is revocation or suspension pending? If "Yes," please describe situation:	Yes No Yes No Yes No	_____ _____ _____
2. Have you ever been suspended, expelled, placed on probation (other than for collegiate skills) or otherwise disciplined by any college or university or from any program of a college or university, either for academic or other reasons? If "Yes," please describe situation:	Yes No	_____
3. Have you ever been terminated for cause from an employment situation? If "Yes," please describe:	Yes No	_____
4. Have you ever been suspended, discharged or otherwise disciplined for conduct relating to the health, welfare, safety, or education of any pupil?	Yes No	_____
5. Have you ever been suspended, discharged, or otherwise disciplined for conduct relating to the breach of commonly accepted moral or ethical standards?	Yes No	_____
6. Have you ever been investigated for any conduct listed in Questions 4 and 5 above?	Yes No	_____
7. Have you ever been under investigation, involved in, convicted of, pled guilty to, pled no contest to, or forfeited bail for any criminal conduct under law or ordinance, or is any such situation pending, excluding minor traffic violations? If "Yes," please describe situation: (Note: The existence of a criminal record or denial, revocation or suspension of a license does not constitute an automatic bar to admission and is considered only as they substantially relate to the duties of the program and eventual license.)	Yes No	_____
8. Have you ever been reported to the state school superintendent for any conduct listed in the above questions?	Yes No	_____
9. Are you able to perform the duties and responsibilities of a field experience or practicum, teacher candidacy, or internship with or without reasonable accommodation? If "Yes, with accommodation" is checked, please describe with what reasonable conditions or circumstances you are able to carry out the duties and responsibilities of the position which you seek: (Note: Wisconsin Lutheran College makes reasonable accommodations.)	Yes w/ accomm Yes w/o accomm No	_____

A CRIMINAL HISTORY BACKGROUND CHECK based on information on this form was performed through the WISCONSIN DEPARTMENT OF JUSTICE – CRIME INVESTIGATION BUREAU (<http://wi-recordcheck.org/>).

DATE: _____ Order Number: _____ RESULTS: _____

CHECK PERFORMED BY: _____ - Wisconsin Lutheran College - School of Education
8800 West Bluemound Road
Milwaukee, Wisconsin 53226

WLC School of Education Director