

8/23 CHECKLIST FOR NEW RESIDENTS



- UNLOAD YOUR VEHICLE AND GET YOUR KEY**
Park as directed near your residence hall and begin unloading your vehicle into the nearest empty blue cart. Students - pick up your room key inside your hall's lobby while your parents start unloading.
- MOVE YOUR VEHICLE**
Once your belongings have been unloaded, please move your vehicle to the free Parking Center (8701 W. Wisconsin Avenue).
- STOP AT THE ORIENTATION CHECK-IN TENTS**
Students AND Parents need to stop at the check-in tents by the outdoor basketball court.
 - **STUDENTS:** Collect your Orientation folder and WOW swag bag; complete any missing paperwork.
 - **PARENTS:** Collect your Orientation folder and **LUNCH TICKETS**; update your parent record and contact information.
- VISIT THE WLC TECHNOLOGY OFFICE**
Visit WLC's Technology Office on the second floor of the Greenfield Building to activate your OneCard and log-on to the printers.
- VISIT THE SCHWAN LIBRARY**
Meet the librarians to get connected with important academic resources - they have their own checklist for you to complete.
- VISIT THE MAILROOM**
Get your mailbox key from the mailroom in the Warrior Underground.
- OPTIONAL STOPS**
 - Talk with the Warrior Dining staff in the Campus Center Galleria about food service and any dietary or allergy accommodations.
 - If you plan to work on campus, visit the HR table on the outdoor basketball court to fill out your I-9 and W-4 forms.
 - Deposit money into the General Fund on your Warrior OneCard by visiting the Business Office, located on the first floor of the Greenfield Building. General Funds can be used for vending machines, the Brewhaus, and at the Warriors Fan Shop.