

Get Office 365 for free: Microsoft Office Suite Installation

1. Open the following link:

<https://www.microsoft.com/en-us/education/products/office>

2. Enter your WLC email address (firstname.lastname@mail.wlc.edu) in the box that says “Get started with Office 365 for free” and click **Get Started**.

Get started with
Office 365 for free

Students and educators are eligible for Office 365 Education for free, including Word, Excel, PowerPoint, OneNote, and now Microsoft Teams, plus additional classroom tools. All you need is a valid school email address. It's not a trial – so get started today.

Enter your school email address

GET STARTED



3. Select “I am a Student.”

Office 365 Education

Are you a student or a teacher?

We'll provide the Office 365 tools you need in the classroom and online. If you're an IT admin, [enroll your school](#).

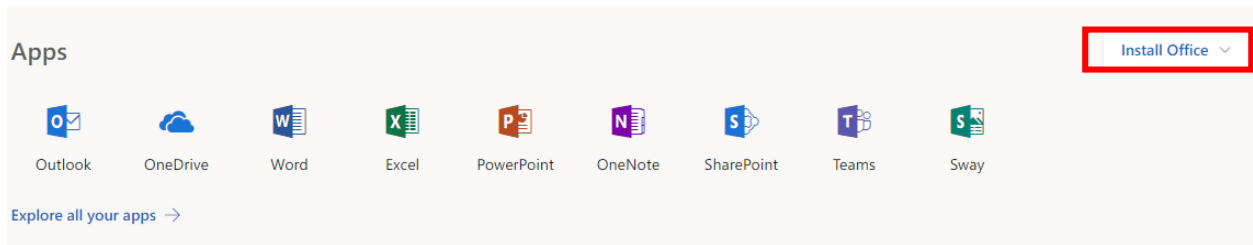
I'm a student →

I'm a teacher →



4. Sign in using your WLC email and password. If you have not set up an account, you may need to enter your birthday. You can choose skip if it prompts you to invite others. Once you have successfully registered, wait a few minutes to allow time for your account to sync with Microsoft.

5. At the Office 365 page, click **Install Office** toward the top right of the page and choose **Office 365 apps**.



6. Open the downloaded file and click Run. If a security box opens asking if you want to give permission to run the program, click yes.
7. The Microsoft Office Installation page will open. Additional prompts will help you install Microsoft Office on your device.
8. You can install Office 365 on up to 5 devices including mobile (iPads, tablets, and smart phones).